



Vinal School

After School Pick Up Procedures

1. Parents picking up students after school must have an 8 1/2"x11" sign located in the front passenger side window with the student's LAST NAME clearly and boldly written to be viewed from a distance.
2. Once cones have been removed, cars will pull up to the stop sign, in a single file line parallel to the curb, and past the canopy entrance near the main office no earlier than 3:15 pm. Cars that arrive BEFORE 3:15 must pull into the parking lot.
3. Cars lined up before 3:15 pm will interfere with the preschool dismissal, individuals coming to the school for meetings, parents picking up students before the end of the school day, and cause a back up onto Old Oaken Bucket Road.
4. Students will be dismissed in the order that cars are waiting in the queue. Students will only be allowed to enter the car through the passenger side doors so that no students are stepping out into the roadway.
5. Once students are safely seated in the car, parents will continue out onto Old Oaken Bucket Road.
6. Parents are asked not to exit their vehicles at any time. In addition, we would ask that parents refrain from using cell phones at this time, so that driving distractions are kept to a minimum while around school age children.
7. If you need to enter the building for any reason, you must pull into a legal parking space in the parking lot.
8. Students must have a note from their parent(s) indicating that they will be picked up at school. Students without notes, will need to ride the bus home. While we realize that plans change, parents are discouraged to make changes in their child's dismissal plan after 2:45 pm as this not only causes confusion for the child but for those on duty.
9. We respectfully request that the right of way be given to the school buses that are entering and exiting the school at all times.
10. Please be mindful of area residents and do not block resident driveways while waiting to enter the school driveway.