

Cole School Improvement Plan
2023-2024

District Goals: Strategy 4: Curriculum - We will review, modify, and assess curriculum cyclically for a balance of content and process, methodology, developmental appropriateness, effectiveness, and authenticity.

Cole School Goal #1: We will review, modify, and assess curriculum cyclically while providing support to teachers to implement the curriculum and enrich and enhance the learning where possible.

Action Step	Responsible Person(s)	Resources Needed	Timeline	Status
1. Provide comprehensive training for K-5 teachers on the new reading program, Into Reading, including its components, instructional strategies, and assessment methods to support its successful implementation.	<input type="checkbox"/> Administrators <input type="checkbox"/> Coordinators <input type="checkbox"/> K-5 Teachers	<input type="checkbox"/> Into Reading program <input type="checkbox"/> Waggle <input type="checkbox"/> Time for Training	<input type="checkbox"/> May 2023 - June 2024	
2. Utilize staff/curriculum meeting time to foster collaboration between teachers and to ensure that teachers are equipped with the necessary skills and resources to deliver effective Tier 2 instruction in reading and math.	<input type="checkbox"/> Administrators <input type="checkbox"/> Coordinators <input type="checkbox"/> K-5 Teachers and Special Education Teachers	<input type="checkbox"/> Funds for Tier 2 Resources <input type="checkbox"/> Access to Literacy Closet books/materials <input type="checkbox"/> Time for meetings	<input type="checkbox"/> September 2023 - June 2024	
3. Continue to screen and progress monitor students in K-5 in the areas of reading and math to track students' growth and adjust interventions as needed and communicate growth and interventions with families.	<input type="checkbox"/> Administrators <input type="checkbox"/> Coordinators <input type="checkbox"/> K-5 Teachers and Special Education Teachers <input type="checkbox"/> School Psychologist	<input type="checkbox"/> Fastbridge <input type="checkbox"/> Panorama Dashboard <input type="checkbox"/> Aspen	<input type="checkbox"/> September 2023 - June 2024	
4. Review the current standards-based report cards to identify areas of confusion and complexity with teachers and parents.	<input type="checkbox"/> Administrators <input type="checkbox"/> All Teachers <input type="checkbox"/> Parents	<input type="checkbox"/> Report Card Revision Committee <input type="checkbox"/> Focus Group meeting time	<input type="checkbox"/> September 2023 - February 2024	

5. Create committee to revise the report card to ensure clarity and alignment with MA state standards.	<input type="checkbox"/> Report Card Committee	<input type="checkbox"/> Report Card Revision Committee	<input type="checkbox"/> March 2024 - June 2024	
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District Goal: Strategy 9: Wellness - We will foster a safe and supportive culture to encourage staff and students to find personal meaning and work life balance.

Cole School Goal #2: Promote and foster health and wellness for all within Cole School.

Action Step	Responsible Person(s)	Resources Needed	Timeline	Status
1. Develop a comprehensive social-emotional learning curriculum with monthly themes that is woven into every aspect of school (Community Meetings, Connections, bulletin boards, announcements, etc) that addresses the needs of students.	<input type="checkbox"/> School Counselor <input type="checkbox"/> Administrators <input type="checkbox"/> All Teachers <input type="checkbox"/> All Support Staff	<input type="checkbox"/> Second Step <input type="checkbox"/> CASEL website <input type="checkbox"/> Kindness in the Classroom website	<input type="checkbox"/> September 2023 - June 2024	
2. Allocate dedicated time for explicit social-emotional instruction (school counselor, teachers, Connections, Community Meetings) and provide opportunities for students to practice skills through role-playing, group discussions, and real-life scenarios.	<input type="checkbox"/> School Counselor <input type="checkbox"/> Administrators <input type="checkbox"/> All Teachers <input type="checkbox"/> All Support Staff	<input type="checkbox"/> Second Step <input type="checkbox"/> CASEL website <input type="checkbox"/> Random Acts of Kindness website <input type="checkbox"/> Selected books for lessons	<input type="checkbox"/> September 2023 - June 2024	
3. Track and analyze daily attendance data to identify trends and patterns associated with chronically absent students.	<input type="checkbox"/> Administrators <input type="checkbox"/> School Nurse <input type="checkbox"/> School Counselor <input type="checkbox"/> School Psychologist	<input type="checkbox"/> Daily attendance data <input type="checkbox"/> Monthly attendance report <input type="checkbox"/> Child Study Team Meeting time	<input type="checkbox"/> September 2023 - June 2024	
4. Develop personalized attendance plans for students identified as chronically absent to address barriers	<input type="checkbox"/> Administrators <input type="checkbox"/> School Nurse <input type="checkbox"/> School Counselor	<input type="checkbox"/> Attendance Plan	<input type="checkbox"/> September 2023 - June 2024	

and provide necessary supports.	<input type="checkbox"/> School Psychologist <input type="checkbox"/> Parents			
5. Enhance communication with parents through regular updates and reminders on the importance of attendance and the potential consequences of chronic absenteeism.	<input type="checkbox"/> Administrators <input type="checkbox"/> All Teachers	<input type="checkbox"/> Communication Tools - phones, email	<input type="checkbox"/> September 2023 - June 2024	
6. Collaborate with the district on school safety improvements including installation of cameras and improving physical infrastructure including fencing and updated door fobs.	<input type="checkbox"/> Administrators <input type="checkbox"/> Custodial Staff <input type="checkbox"/> All Staff	<input type="checkbox"/> Funds for improvements	<input type="checkbox"/> June 2023 - June 2024	
7. Increase the visibility of the School Resource Officer to foster a sense of security and build positive relationships with students through regularly scheduled walk-throughs and classroom lessons.	<input type="checkbox"/> School Resource Officer <input type="checkbox"/> Administrators <input type="checkbox"/> All Teachers	<input type="checkbox"/> Time for safety lessons	<input type="checkbox"/> September 2023 - June 2024	
8. Allocate additional resources, such as equipment and materials, to expand recess options and promote various physical, creative, and social activities.	<input type="checkbox"/> Administrators <input type="checkbox"/> School Counselor <input type="checkbox"/> Duty Aides <input type="checkbox"/> Student Government	<input type="checkbox"/> Funds for equipment and materials	<input type="checkbox"/> September 2023 - June 2024	
9. Identify, train, and support parent volunteers that offer to serve as Room Parents and regular volunteers to support classroom instruction.	<input type="checkbox"/> Administrators <input type="checkbox"/> Room Parents <input type="checkbox"/> Classroom Teachers	<input type="checkbox"/> Time to meet with Room Parents	<input type="checkbox"/> September 2023	
10. Create a year-long school calendar that includes all dates for school-wide events at the start of the school year.	<input type="checkbox"/> Administrators <input type="checkbox"/> Specialist Teachers	<input type="checkbox"/> Calendar	<input type="checkbox"/> September 2023	

