



Norwell Middle School

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March 26, 2024

Dear Families,

Spring parent-teacher conferences will be on **Wednesday, April 10th (12 to 2:30pm)** and **Thursday, April 11th (5 to 7pm)**. This year, all conferences will be held in person and will be ten minutes in length. Conferences are scheduled to allow parents to review their child's Semester two progress, and how to best support them moving forward. Please be advised, these conferences are not utilized to review upcoming student placement.

Note: Student placement for our 6th and 7th graders will be reviewed and sent out in May. After placements are sent out, parents are welcome to meet with me to review their child's placement.

Please review the following conference information and procedures for scheduling your appointments:

- "pickAtime" will be used to facilitate the scheduling process
- Conferences are on Wednesday, April 10th from 12:00 pm to 2:30 pm and on Thursday, April 11th from 5:00 pm to 7:00 pm (10 minutes in length)
- The system will not allow you to schedule back-to-back appointments as you will not have enough time to travel to your next classroom
- Scheduling will be on a first come first served basis and tend to fill up quickly
- pickAtime will be **open** to select appointments on **Monday, April 1st at 7:00pm**
- Appointment scheduling will close on Sunday, April 8th at 11:00 p.m.
- Once you make your appointments, you will receive a confirmation email that includes a printable schedule
- If there are no available appointment times remaining, please email the teacher directly
- This link will provide detailed [scheduling directions](#) and access to the pickAtime site <https://pickatime.com/NorwellIMS/Spring24NMS>



Please do not hesitate to contact the school with any questions.

Sincerely,

James Dupille

Principal, Norwell Middle School