

**NORWELL PUBLIC SCHOOLS  
NORWELL, MASSACHUSETTS 02061**

**February 10, 2008**

**ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITY**

- POSITION:** School Psychologist - Norwell Public Schools
- GENERAL DUTIES:** Provide diagnostic and consultative services, including psychometric assessment in cognitive and achievement areas as well as guidance in other assessment areas as part of the process of special education screening and evaluations, in collaboration with building-based teams, and adhering to laws and regulations established by IDEA 2004.
- REPORTS TO:** Building Principal and Director of Student Services
- QUALIFICATIONS:**
1. Hold or be eligible for Massachusetts School Psychologist License;
  2. A Master's Degree or higher in School Psychology, or related field;
  3. Experience in a public school environment; and
  4. Demonstrated ability to perform the responsibilities below as evidenced by course work, educational experience, school-level involvement and/or system-wide professional activities, and the interview process.
- RESPONSIBILITIES:**
1. Provide a wide range of evaluation for children with mild to severe special education needs;
  2. Be current in the area of special education legislation and case law;
  3. Document adherence to timelines and notification requirements for special education;
  4. Communicate effectively with community and parent and professional groups;
  5. Participate in Team Meetings as assigned;
  6. Consult with outside mental health agencies and related professionals;
  7. Provide appropriate documentation for the monitoring of students in out-of-district special education placements;
  8. Gather and record appropriate student information for the Special Education Evaluation process;
  9. Interpret the school's mission, core values and goals to parents and community;
  10. Support school/system-wide programs such as peer tutoring, mediation, crisis intervention, parent trainings;

*(Over, please)*

11. Maintain ongoing communication with parents throughout the evaluation process;
12. Maintain currency in profession through relevant professional development activities;
13. Perform all other duties as assigned by the Superintendent of Schools or designee.

**TERMS OF EMPLOYMENT  
AND EVALUATION:**

In accordance with School Committee Policy and the collective bargaining agreement.

**APPLICATION PROCESS:** An informative letter of interest, resume, completed application form, proof of current certification or certifiability, undergraduate and graduate transcripts, and at least three (3) current letters of reference must be received at the address below no later than **4:00 p.m., Monday, March 3, 2008**. Please address all inquiries and application materials to:

**School Psychologist Search**  
Norwell Public Schools  
322 Main Street  
Norwell, Massachusetts 02061  
(781) 659-8800  
(781) 659-8805 (Fax)  
supt-office@norwellschools.org

**Approved by:** \_\_\_\_\_  
Donald J. Beaudette, Ed.D.  
Superintendent of Schools

**Date: February 10, 2008**

**EQUAL OPPORTUNITY EMPLOYER**

*Norwell Public Schools does not discriminate on the basis of race, color, religious creed, national origin, sex, sexual orientation, age, ancestry, or disability in its admission or access to, or treatment or employment in its programs and activities.*

**NORWELL PUBLIC SCHOOLS: Pathways to Success**