

February 10, 2008

ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITY

- POSITION:** French Teacher (.4 or .6 FTE), Norwell High School
- GENERAL DUTIES:** To develop in each student competency and proficiency in listening, speaking, reading, and writing the French language; and to develop in students an awareness of French culture. French language instruction may be accompanied by Spanish language instruction.
- REPORTS TO:** Principal of Norwell High School
- QUALIFICATIONS:**
1. Hold or be eligible for Massachusetts Teacher Certification in French with a high school endorsement;
 2. A Bachelor's Degree or higher in French or related field is required; additional coursework in Spanish desired;
 3. Successful teaching experience at the high school level desired;
 4. Demonstrated ability to perform the responsibilities below as evidenced by course work, educational experience, school-level involvement and/or system wide professional activities, and the interview process.
- RESPONSIBILITIES:**
1. Teach skills and knowledge in French to high school students, utilizing Department of Education curriculum frameworks and Norwell curriculum standards and other appropriate learning activities;
 2. Teach listening, speaking, reading, and writing skills of French by developing lessons;
 3. Utilize technology to further develop the four basic skills of language acquisition;
 4. Aid in the implementation and effective use of a new language laboratory;
 5. Provide individualized and small group instruction in order to adapt the curriculum to the needs of the students;
 6. Develop an understanding and appreciation of the culture of the countries where French is spoken;
 7. Authentically assess communicative proficiency in the four basic areas of language acquisition;
 8. Communicate with students, parents, and appropriate school personnel on student progress;
 9. Identify students' needs and cooperate with other professional staff members in assisting students;
 10. Develop in each student the ability to articulate points of view, ideas and opinions through class discussions, oral presentations, and speeches;

(Over, please)

11. Select and request books and instructional materials appropriate to the interest and developmental indicators of each student and in compliance with the state Foreign Language frameworks;
12. Work with other teachers and counselors in monitoring student performance;
13. Maintain proper student records including attendance, assessment and effort;
14. Communicate with students and their families regarding student performance;
15. Establish and maintain standards of student behavior conducive to a wide variety of instructional models such as group discussion, panel discussion, writing conferencing, peer responding, oral reports, and focused-in-class writing;
16. Participation in and/or create professional development opportunities. Use peer observations, student feedback and other in-school resources and perspectives to assess and improve instructional effectiveness;
17. Participate in curriculum planning and other building and departmental programs within the school and the district;
18. Become informed about the parameters and expectations promulgated by Massachusetts Educational Reform; specifically in regards to the state Foreign Language frameworks.
19. Perform other duties as directed by the Superintendent of Schools or designee.

TERMS OF EMPLOYMENT and EVALUATION: This is a part-time (.4 or .6 FTE) position in accordance with School Committee policy and the collective bargaining agreement.

APPLICATION PROCESS: An informative letter of interest, resume, completed application form, proof of current certification or certifiability, undergraduate and graduate transcripts, and at least three (3) current letters of reference must be received at the address below no later than **noon, Monday, March 30, 2008** (or until filled). Please address all inquiries and application materials to:

French Teacher Search
 Norwell Public Schools
 322 Main Street
 Norwell, Massachusetts 02061
 (781) 659-8800
 (781) 659-8805 (Fax)
 supt-office@norwellschools.org

Approved by: _____
 Donald J. Beaudette, Ed.D.
 Superintendent of Schools

Date: May 5, 2008

EQUAL OPPORTUNITY EMPLOYER

Norwell Public Schools does not discriminate on the basis of race, color, religious creed, national origin, sex, sexual orientation, age, ancestry, or disability in its admission or access to, or treatment or employment in its programs and activities.

NORWELL PUBLIC SCHOOLS: Pathways to Success